

# Education Committee Minutes

Coatesville Area Senior High School Auditorium

**March 12, 2019 - 6:00 PM**

(1<sup>st</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** Robert J. Fisher  
**BOARD MEMBERS:** Henry J. Assetto and Robert T. Marshall, Jr.  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** 6:02 P.M.

## APPROVAL of MINUTES

Approval of the February 12, 2019 Education Committee meeting minutes. (*Enclosure*)

Motion: Henry Assetto                      Second: Robert Marshall                      Vote: 3-0

## AGENDA ITEMS

### **A. Confidential Independent Contractor's Contract – Student 90002829**

**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Independent Contractor's Contract for student 90002829, as presented. (*Confidential Enclosure*)

Motion: Henry Assetto                      Second: Robert Marshall                      Vote: 3-0

### **B. Out-of-State Field Trip Date Adjustment – P. R. – C.A.I.H.S.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the date adjustment for the upcoming out-of-state field trip, as presented. (*Confidential Enclosure*)

Motion: Henry Assetto                      Second: Robert Marshall                      Vote: 3-0

### **C. Out-of-State Field Trip Request – C.A.I.H.S.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the out-of-state field trip request, as presented. (*Confidential Enclosure*)

Motion: Henry Assetto                      Second: Robert Marshall                      Vote: 3-0

### **D. [Possible] Overnight Stay – Boys' Basketball Tournament**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request for a possible overnight stay, if needed, for boys' basketball. (*Confidential Enclosure*)

Motion: Henry Assetto                      Second: Robert Marshall                      Vote: 3-0

### **E. Krapf Charter Service Agreement – Boys' Basketball Playoffs**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Agreement between CASD and Krapf to provide charter service for the boys' basketball playoffs, as presented. (*Confidential Enclosure*)

Motion: Henry Assetto                      Second: Robert Marshall                      Vote: 3-0

**F. Student Adjudications: 10002121, 60000784, 10005428, 10012977 and 10002198**

**RECOMMENDED MOTION:** That the Board of School Directors approve student adjudications for the following students:

**10002121      60000784      10005428      10012977      10002198**

Motion: Henry Assetto

Second: Robert Marshall

Vote: 3-0

**G. Student Teacher/Intern/Practicum Placements**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following student teacher/intern/practicum placements, as presented:

➤ **West Chester University effective March 2019 until May 2019**

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Location</u>
Dave Bonilla-Garcia	C. Doug Ballard	North Brandywine MS

Motion: Henry Assetto

Second: Robert Marshall

Vote: 3-0

**INFORMATIONAL ITEM(S)**

- Enrollment Reports for the month ending February 28, 2019. (*Enclosure*)

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT**      This meeting adjourned at 7:05 p.m.

*Anyone wishing to view the video of this meeting may visit our website.*

# Operations Committee Minutes

Coatesville Area Senior High School Auditorium

**March 12, 2019 - 6:00 PM**

(2<sup>nd</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** Ann Wuertz  
**BOARD MEMBERS:** Tyrone Carter and Brandon Rhone (*Absent*)  
**SUBSTITUTE:** Thomas Keech  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** 7:05 p.m.

## APPROVAL of MINUTES

Approval of the February 12, 2019 Operations Committee meeting minutes. (*Enclosure*)

Motion: Tom Keech                      Second: Tyrone Carter                      Vote: 2-0-1/Abstained: Carter

## AGENDA ITEMS

### **A. Change Order No. 17766-1 – The Protection Bureau - Facilities Building**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Change Order, Facilities Building Job No. 17766-1 and authorizes the Protection Bureau to perform their suggestion of relocating, programming, and testing of the panel into the new location. (*Enclosure*)

Motion: Tom Keech                      Second: Tyrone Carter                      Vote: 2-0-1/Abstained: \_\_\_\_\_

### **B. Request to Waive Fees – Boy Scouts Pool Use – C.A.S.H.S.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$200, for use of the pool on March 18, 2019, as presented. (*Enclosure*)

Motion: Tom Keech                      Second: Tyrone Carter                      Vote: 3-0

### **C. Request to Waive Fees – Caln Little League – Caln Elementary School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$1,840, for use of outdoor fields from March 13<sup>th</sup> through August 31, 2019, as presented. (*Enclosure*)

Motion: Tom Keech                      Second: Tyrone Carter                      Vote: 3-0

### **D. Request to Waive Fees – Caln Little League – Scott Field**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$3,680, for use of Scott Field from March 13<sup>th</sup> through August 31, 2019, as presented. (*Enclosure*)

Motion: Tom Keech                      Second: Tyrone Carter                      Vote: 3-0

### **E. Request to Waive Fees – Field Hockey Team Camp – C.A.S.H.S. Multipurpose Field**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$4,323.75, for use of the multipurpose turf field at C.A.S.H. from July 29 - 31, 2019. The Field Hockey Booster Club is willing to pay custodial fees in the amount of \$99. (*Enclosure*)

Motion: Tom Keech                      Second: Tyrone Carter                      Vote: 3-0



**M. Closure of South Brandywine Middle School – Resolution**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Resolution for the closure of South Brandywine Middle School, as presented. (*Enclosure*)

Motion: Tom Keech

Second: Tyrone Carter

Vote: 3-0

**INFORMATIONAL ITEM(S)**

- Food Service Reimbursement/Participation Report for the month ending 2/28/2019. (*Enclosure*)

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

- 1) Robin Seagraves: 7v7 Fee Waiver

**ADJOURNMENT** This meeting adjourned at 7:19 p.m.

*Anyone wishing to view the video of this meeting may visit our website.*

# Finance Committee Minutes

Coatesville Area Senior High School Auditorium

**March 12, 2019 - 6:00 PM**

(3<sup>rd</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** Thomas N. Keech  
**BOARD MEMBERS:** James Hills and Ann M. Wuertz  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** 7:19 p.m.

## APPROVAL of MINUTES

Approval of the February 12, 2019 Finance Committee meeting minutes. (*Enclosure*)

Motion: Ann Wuertz                                 Second: James Hills                                 Vote: 3-0

## AGENDA ITEMS

### A. Financial Statements

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed financial statements/bills payable list, as presented. (*Enclosure*)

Motion: Ann Wuertz                                 Second: James Hills                                 Vote: 3-0

### B. \$1,000 Donation – S.P.I.R.I.T. Summit - Chester County Economic Development Council

**RECOMMENDED MOTION:** That the Board of School Directors accept a donation in the amount of \$1,000 to be used for the 2019 S.P.I.R.I.T. Summit. (*Enclosure*)

Motion: James Hills                                 Second: Ann Wuertz                                 Vote: 3-0

### C. \$300 Donation – S.P.I.R.I.T. Summit - N.A.A.C.P.

**RECOMMENDED MOTION:** That the Board of School Directors accept a donation in the amount of \$300 to be used for the 2019 S.P.I.R.I.T. Summit. (*Enclosure*)

Motion: Ann Wuertz                                 Second: James Hills                                 Vote: 3-0

### D. \$750 Walmart Foundation Community Grant – School Police

**RECOMMENDED MOTION:** That the Board of School Directors accept a grant in the amount of \$750 from the Walmart Foundation to be used to purchase equipment for the Coatesville Area School District Police Department. (*Enclosure*)

Motion: Ann Wuertz                                 Second: James Hills                                 Vote: 3-0

### E. 2017-2018 Independent Financial Audit – Maillie LLP

**RECOMMENDED MOTION:** That the Board of School Directors accept the 2017-2018 Independent Financial Audit for fiscal year ending June 30, 2018. (*Confidential Enclosure*)

Motion: Ann Wuertz                                 Second: James Hills                                 Vote: 3-0

### F. Asbestos Abatement Bid Award - Prism Response, LLC - Friendship Elementary School

**RECOMMENDED MOTION:** That the Board of School Directors award the Asbestos Abatement Bid for Friendship Elementary School to Prism Response, LLC in the amount of \$143,929.00. (*Enclosure*)

Motion: Ann Wuertz                                 Second: James Hills                                 Vote: 3-0

**G. ChescoNet eRate Bid Award and Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Agreement between CASD and ChescoNet, as presented. (*Enclosure*)

Motion: James Hills

Second: Ann Wuertz

Vote: 3-0

**H. Glen Mills School Act 48 Program Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Private Provider Contract and Act 48 Program Agreement between CASD and Glen Mills School, as presented. (*Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

**I. French Creek Golf Club Event Agreement – Employee Awards Dinner**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Agreement between CASD and the French Creek Golf Club as the host site for the 2019 employee awards dinner to be held Wednesday, May 29, 2019. (*Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

**J. Board Treasurer**

**RECOMMENDED MOTION:** That the Board of Directors appoint Assistant Business Manager, Michelle Kelly as the Board Treasurer effective March 13, 2019.

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

**K. MAGNA Award Donation**

**RECOMMENDED MOTION:** That the Board of Directors accept the \$5,000 MAGNA award and approve video permission to the National School Board Association.

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

**L. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

1) Cava, Kathleen, Elementary Teacher for Caln Elementary School. Letter Dated: 2/25/2019. Reason: Personal. Effective: 3/15/2019.

b. CATSS

1) DeMarco, Vilma Mary, 2.5 Hour Cafeteria/Playground Aide for King's Highway Elementary School. Letter Dated: Verbal. Reason: Personal. Effective: 12/21/2018.

c. EXTRA DUTY

- 1) Miles, Willie, 8<sup>th</sup> Grade Track Coach for North Brandywine Middle School. Letter Dated: 2/28/2019. Reason: Personal. Effective: 2/28/2019.
- 2) Miles, Willie, 8<sup>th</sup> Grade Football Coach for Scott Middle School. Letter Dated: 2/28/2019. Reason: Personal. Effective: 2/28/2019.

d. FEDERATION

- 1) Paylor, Brigitte, 3 Hour Food Service General Utility Worker for Reeceville Elementary School. Reason: Personal. Effective: 2/12/2019.

2. **New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATSS

- 1) Christmas, Vantina, Instructional Aide for Gordon Early Literacy Center. Posted: 9/5/2018. Salary: \$10.50/hour. Effective: 3/4/2019. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Coppadge, Charlene, ESY Substitute Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 2) Fierras, Michael, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 3/12/2019. SP4: Staff.
- 3) Fierras, Michael, 7<sup>th</sup> Grade Track and Field Coach for North Brandywine Middle School. Posted: 1/22/2019. Salary: \$1,699.50. Effective: 2018—2019 School Year. SP4: Staff.
- 4) Froggatt, William, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 3/12/2019. SP4: Staff.
- 5) Hines, Delores, ESY Substitute Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 6) Messikomer, Dale, ESY Aide for the Coatesville Area School District. Posted: 1/9/2016. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 7) Smith, Karen, Mentor for Charles Mohler for South Brandywine Middle School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 3/11/2019. SP4: Staff.
- 8) Speer, Robert, 8<sup>th</sup> Grade Softball Coach for North Brandywine Middle School. Posted: 12/14/2018. Salary: \$2,235.75. Effective: 2018—2019 School Year. SP4: Staff.
- 9) Williams, Kathryn, 7<sup>th</sup> Grade Softball Coach for South Brandywine Middle School. Posted: 10/29/2018. Salary: \$1,566. Effective: 2018—2019 School Year. SP4: Staff.



**3. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Bonamico, Melissa, School Psychologist for South Brandywine Middle School. Effective: 3/4/2019—4/26/2019.
- 2) Campbell, Aileen, Teacher for Reeceville Elementary School. Effective: 1/17/2019—3/6/2019.
- 3) Carpia, Francine, Teacher for Scott Middle School. Effective: 2/22/2019—5/3/2019.
- 4) Sayles, Mary Carol, Art Teacher for Reeceville Elementary School. Effective: 4/10/2019—6/7/2019.
- 5) Schwarz, Susan, Teacher for Reeceville Elementary School. Effective: 1/30/2019—3/25/2019.

b. CATSS

- 1) McNutt, Irene, Technology Aide for the Coatesville Area School District. Effective: 1/30/2019—3/1/2019.

**4. Involuntary Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approve the involuntary transfer of:

a. CATSS

- 1) Harvey, Carla, move from 6.5 Hour Special Education Aide for the Coatesville Area Senior High School to 6.5 Hour Special Education Aide for the Coatesville Area Intermediate High School. Effective: 2/27/2019.
- 2) Kennedy, Deborah, move from 6.5 Hour Special Education Aide for the Coatesville Area Senior High School to 6.5 Hour Special Education Aide for the Coatesville Area Intermediate High School. Effective: 2/27/2019.

**5. Correction**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following correction as indicated:

a. CATSS

- 1) Henderson, Nancy, voluntarily transfer from 6.5 Hour Aide for North Brandywine Middle School to 6.5 Hour Aide for King's Highway Elementary School. Effective: 2018—2019 School Year.

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

**M. PA 21<sup>st</sup> Century Community Learning Center – Letter of Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the letter of agreement to host a 21<sup>st</sup> Century Community Learning Center, as presented. (*Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

**INFORMATIONAL ITEM(S)**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

- 1) Liz Muirhead: Glen Mills

**ADJOURNMENT** This meeting adjourned at 7:34 p.m.

*Anyone wishing to view the video of this meeting may visit our website.*

**Policy Committee Minutes**  
*Coatesville Area Senior High School Auditorium*  
**March 12, 2019 - 6:00 PM**  
*(4<sup>th</sup> Committee Meeting of the Evening)*

**CHAIRPERSON:** Robert T. Marshall, Jr.  
**BOARD MEMBERS:** Thomas Siedenbuehl and Brandon J. Rhone (*Absent*)  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** 7:35 p.m.

**APPROVAL of MINUTES**

Approval of the February 12, 2019 Policy Committee meeting minutes. (*Enclosure*)

Motion: Tom Siedenbuehl                      Second: Robert Marshall                      Vote: 2-0

**AGENDA ITEMS**

**A. Policy 810.3 - School Vehicle Drivers – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 810.3, as presented. (*Enclosure*)

Motion: Tom Siedenbuehl                      Second: Robert Marshall                      Vote: 2-0

**B. Safe-To-Say-Something Procedures**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Safe-To-Say-Something Procedures.

Motion: Tom Siedenbuehl                      Second: Robert Marshall                      Vote: 2-0

**INFORMATIONAL ITEM(S)**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT**      This meeting adjourned at 7:37 p.m.

*Anyone wishing to view the video of this meeting may visit our website.*